

Examination rules regarding ARREAR, BETTERMENT, REPEAT examinations

(See details on CCSU website www.ccsu.ac.in)

DEFINITIONS :

Course: The program of study for which the student has registered i.e. BA/MA in a particular subject; BSc/MSc in a particular subject etc.

Paper: Any one of the compulsory or elective papers in a course, having a certain number of credits attached to it.

Normal duration of the course: 3 years (six semesters), 2 years (4 semesters) or 1 year (2 semesters) as stipulated for a particular course.


Maximum stipulated period of the course: Normal duration plus 2 years (or 4 semesters) more. For diploma courses of 2 semesters, an extra 1 year (or 2 semesters) is allowed.

Regular coursework or regular semester: The compulsory and elective papers for which study and examination is normally offered to all the students registered for a course in a particular semester.

- 1) Normally a student registers to study and take examinations for 20 credits each semester. A student can register for 15 credits (but not less) in a semester during the normal duration of the course. In such a case, the student will REPEAT the papers s/he had not registered for and will have to follow the routine attendance and examination rules. Over and above the 20 credits each semester, a student may take a maximum of 5 credits in extramural courses if these are available and/or REPEAT papers.
- 2) A student may also drop a course/paper for which s/he is registered within 2 (two) weeks of the beginning of the course (Refer Rule 111).
- 3) **ARREAR:** A paper will be treated as ARREAR if the student fails in the end-semester examination but has cleared the attendance requirements and the during-the-semester examinations (sessional examinations). The student will have to take and clear only the end-semester examinations. If a student is registered for regular coursework of 15 credits or more during the semester then s/he will be permitted to appear for a **maximum of 4 (four) ARREAR papers** during that semester. There is no limit on the number of ARREAR papers if the student is not registered to take any regular course work during a semester. However, all ARREAR papers must be cleared within the maximum stipulated period of the course.
- 4) **BETTERMENT:** If a student is not satisfied with her/his end-semester results in a particular paper, s/he may opt for BETTERMENT. For this, it is necessary that the student has cleared attendance requirements and during-the-semester (sessional) examinations and taken and cleared the end-semester examination. **Maximum 2 (two) end-semester theory papers or components are permissible for BETTERMENT.** BETTERMENT is not permissible for during-the-semester examinations or practical/laboratory components, projects, workshops, assignments and internal assessments. After the BETTERMENT examination, the student will be awarded the grade/marks of the **better** of her/his two results, i.e. the originally awarded grade/marks **or** the grade/marks secured in the BETTERMENT examination. If a student registers for BETTERMENT but is unable to appear for the examination due to illness or other unavoidable circumstances (documentary evidence is required to support the reason), the original grade/marks will be retained. However, the paper will remain in the list of permissible papers for BETTERMENT should the student wish to re-register at another time. Registration for BETTERMENT is only permitted if the particular course/paper being registered for is offered by the University at that time. No registration for BETTERMENT is possible after the degree has been conferred and/or the student has received the provisional/original certificate. All betterment examinations must be completed within 2 (two) semesters (one year) of the end of the normal duration of the course.
- 5) **REPEAT:** A student must REPEAT a paper under the following circumstances: (a) S/he did not register for the paper in the semester it was originally offered (see point 1 above); (b) s/he did not clear attendance requirements for the paper; (c) s/he cleared attendance requirements but failed in or did not appear for the during-the-semester (sessional) examinations; (d) s/he has not been allowed to appear for the end-semester examination. REPEATING a paper means clearing attendance requirements and passing in during-the-semester (sessional) and end-semester examinations for that paper. A student can register for a maximum of 2 (two) REPEAT papers when taking these along with his/her regular coursework and semester examinations. This is also subject to the rule that students cannot register for more than 25 credits in a semester. Registration to REPEAT a paper will be subject to the constraints of the college/university timetable. All REPEAT examinations must be completed within the maximum stipulated period of the course.

This is being issued with the approval of the Hon'ble Vice-Chancellor, CCSU.

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